

# 2016 PRE-SEASON INFORMATION

TO: Great Plains Region Members

9-3-15

Below is a synopsis of changes for the upcoming season. Refer to the handbook for a complete listing of all regulations. The **2016 Great Plains Region handbook** will be available on November 1 on the Great Plains website under the General tab.

The 2016 membership season begins on September 1, 2015. The 2015 season ends on August 31, 2015, but your 2015 membership is valid through October 31, 2015.

Most forms, documents and information noted will be available on the Great Plains website.

## New for 2016:

### 1. RULEBOOK

The USA Volleyball Rulebook (DCR – Domestic Competition Rules) is **NEW** this year and will be current for two seasons. If you need a copy, please contact the office. You may also download a PDF copy at [https://volleyballreftraining.com/rules\\_interpretations\\_indoor.php](https://volleyballreftraining.com/rules_interpretations_indoor.php)

There are modules available regarding some rules. Both are available from the front page of VRT.

- Link directly to the [Solid Colored-Jersey Module](#)
- Link directly to the [2015-16 Critical Rules and Interpretations](#)
- All of the 2015-16 scoring materials are available on VRT now (Resources/Indoor Scoring Materials at [https://volleyballreftraining.com/resources\\_scoring\\_materials.php](https://volleyballreftraining.com/resources_scoring_materials.php))

### 2. NEW RULES – Points of Emphasis in **BOLD**

For the complete set of rule changes for this season, please see the DCR, pages xii – xiv.

#### **11.3 CONTACT WITH THE NET**

**11.3.1 Contact with the net by a player between the antennae, during the action of playing the ball, is a fault.**

**The action of playing the ball includes (among others) take-off, hit (or attempt) and landing.**

#### **11.4 PLAYER'S FAULTS AT THE NET**

11.4.4. A player interferes with play by (amongst others):

- touching the net between the antennae or the antenna itself during his/her action of playing the ball,
- using the net between the antennae as a support or stabilizing aid
- creating an unfair advantage over the opponent by touching the net
- making actions which hinder an opponent's legitimate attempt to play the ball,
- catching/holding on to the net.

Players close to the ball as it is played, or who are trying to play it, are considered in the action of playing the ball, even if no contact is made with the ball.

However, touching the net outside the antenna is not to be considered a fault (except for Rule 9.1.3).

**USAV 4.3.3:** The players' jerseys must be numbered in a permanent manner from 1 to 99 using **Arabic numerals**. Duplicate numbers are not allowed.

**USAV 5:** The Libero **CAN** be team captain, game captain or both.

**USAV 5.1.2.1:**

(During a set) A protest must be filed prior to the authorization of the next serve.

(End of set) A protest must be filed within the first 60 seconds of the timed interval.

(End of Match) A protest must be filed **within the first 60 seconds after the final point of the match is scored.**

**USAV 5.1.3: The captain does not sign the score sheet after the match. It is no longer required that either coach sign the score sheet after the match to verify the results.**

**USAV 19.1.1: Each team may designate two liberos for the MATCH or may designate one or no liberos per SET. You may not designate two liberos in the second or third set if you started the match with one or no liberos. This was the rule last year but this is the first time to be listed this way in the DCR.**

**Start of the match protocol** – Teams will now line up on the end lines and the first referee will blow their whistle from the ref stand to indicate the players will go to the net and shake hands with the opponent.

3. **TOURNAMENT ENTRY FEES** – Tournament names will remain as Gold, Silver, and Split. See the 2016 Great Plains Region handbook for more detail.
  - (1) **GOLD** tournaments will play match play. **Entry fee - \$190**
    - (a) Match play is best 2 out of 3 sets to 25 points. (Deciding set to 15)
    - (b) Teams must be guaranteed a minimum of four (4) matches.
    - (c) All matches (best 2 of 3) will require a coin flip to determine the serving team.
    - (d) All tournaments will have region assigned **paid referees**, unless the tournament requests not to have referees.
  - (2) **SILVER** tournaments will play 2 sets of 18 points in round robin pool play. **Entry fee - \$120**
    - (a) Teams must be guaranteed a minimum of eight (8) sets.
    - (b) Each team will start with seven points.
    - (c) All sets will end at twenty five points with a team needing a two point advantage to win.
    - (d) If a deciding set is necessary in bracket play, the set shall be played from 0 – 15 points.
    - (e) Determination of the serving team for pool play in Silver tournaments can be determined at the tournament director's discretion as stated on the tournament information sheet.
    - (f) There are no tie breaker matches played after pool play to determine pool finish or bracket placement in Silver.
  - (3) **SPLIT SESSION** (Saturday only) tournaments will offer a morning and an afternoon session. **Entry fee - \$90**
    - (a) Teams are guaranteed a minimum of six (6) sets.
    - (b) Pool play may or may not be followed by a tournament bracket.
    - (c) If sets are played to a lesser number of points, each team will start with seven points.
    - (d) There are no tie breaker matches played after pool play to determine pool finish or bracket placement in split session tournaments.
    - (e) All sets and tournament brackets must be finished within a 6 hour time frame.
    - (f) Teams are not guaranteed to play in a specific session.
  - (4) All tournament directors are required to notify the Great Plains Region office of any changes in published format prior to the beginning of the tournament. All changes will be posted on the Region website.
4. The **Regional tournament** for 10's - 14's will be held on **Saturday, May 7** and for the 15's - 18's will be on **Sunday, May 8**. Entry fee for Gold Regionals is \$220; Silver and Bronze Regionals is \$150
5. The **18s Bid tournament** will be on **March 13, 2016**.
  - a. 18s Spring National Championships is **April 29 - May 1** in Milwaukee, Wisconsin for the 18 Open, 18 National, 18 USA and 18 Patriot division.
  - b. 18 American division will be played at GJNC in Indianapolis, IN - **June 24 – July 3**
6. The **Bid tournament** for 12's – 14's will be **Saturday, April 23** and for 15 - 17's will be on **Sunday, April 24**.
  - a. USA Volleyball Girls JNC is **June 24 – July 3** in Indianapolis, Indiana.

See **BID TOURNAMENT and TEAMS PLAYING at NATIONALS** later in this letter for more information.

#### 7. **NEW WEBPOINT LOOK**

For those that are familiar with our membership database, known as Webpoint, it has some slightly new looks to some areas. There is a new login screen. Your login has not changed. If you are having trouble remembering your username or password, click the “Forgot user name/Password” button to help you. Follow the instructions on the screen.

#### 8. **SINGLE SIGN-IN TO USA VOLLEYBALL ACADEMY**

The USA Volleyball Academy, where everyone will take their ref and scoring clinics, has been re-designed. You will see a much different look to the site. All the functions still remain the same. You must still log into your webpoint membership account and register for your clinic(s). When you have registered for your clinic, there is a new link to the USAV Academy that you can find in multiple places. This link will automatically log you into your USAV Academy account and take you to your course listings. This link can be used any time you need to return to your clinic material. You only have to register for a clinic once. You may still go directly to the USAV Academy and log in there if you wish but you must register for your clinic through Webpoint before taking the clinic(s). For complete details and information, go to the Coaching Requirements page on the Great Plains website.  
(<http://www.gpvb.org/page/coaching-requirements>)

#### 9. **CONCUSSION MANAGEMENT**

The [Nebraska Concussion Awareness Act](#) (LB260) went into effect July 2012. The new law affects public, private, denominational, or parochial schools ([Statute 71-9104](#)), as well as any city, village, business, or nonprofit organization ([Statute 71-9105](#)) sponsoring a sporting activity having athletes 19 years old or younger, where there is a cost to participants or where such costs are sponsored, i.e. club sports, select teams, Parks & Rec programs, Legion, Babe Ruth, YMCA, AAU, Pop Warner, Midget FB, etc.

Club directors, you are responsible for knowing and administering the information presented in the Great Plains Concussion Management document. The entire document can be found on the Great Plains Region website under the **Juniors** tab.

#### 10. **SAFE SPORT INITIATIVE**

USA Volleyball in cooperation with USOC (United States Olympic Committee) has created the Safe Sport Program. The safety of its participants is of paramount importance to USA Volleyball. USA Volleyball has ZERO TOLERANCE for abuse and misconduct.

This includes not only on-court safety, but also off-court safety in any part of USA Volleyball’s programs. USA Volleyball is committed to creating safe and fun environments for youth. This includes, but not limited to, providing training, educational materials and resources for our regions, clubs, coaches, parents and athletes.

USA Volleyball has developed a SafeSport Handbook, intended to be a central location for all of the policies and procedures that are designed to protect its youth participants from all types of misconduct and abuse. It also includes information and education for adults on how to be proactive, to recognize areas of concern and signs of abuse.

This SafeSport Handbook includes the various Policies that apply to all USA Volleyball Member Programs and address the following areas:

- Sexual Abuse
- Physical Abuse
- Emotional Abuse
- Bullying, Threats and Harassment
- Hazing

For more information and to start a SafeSport Program in your club, go to [https://www.volleyballreftraining.com/SafeSport/safesport\\_home.html](https://www.volleyballreftraining.com/SafeSport/safesport_home.html)

A SafeSport online training module is available. SafeSport certification will now be included as part of IMPACT certification. **It is being considered by USAV to make this a mandatory certification in the near future. It is available to take at any time for credit. See link above.**

## CONTINUING REGION POLICIES

1. The **registration fee** for Club Directors, Junior Club Coaches and Junior Players (12-18) will be \$65.
2. **14 & OLDER HIGH SCHOOL PLAYERS**  
Many clubs and facilities are offering scrimmages, clinics and training opportunities during the fall High School season. If you are in high school and play on any level team for your school, make sure you know the NSAA policies on outside participation during your sport season. ([www.nsaahome.org](http://www.nsaahome.org))
3. **TRYOUT POLICY**  
The Great Plains Region tryout policy remains the same; there is no specified tryout date. The tryout date was replaced with a signing/commitment date. Players cannot formally commit to a club/team until they have signed the official Letter of Intent that will be sent out just prior to the signing date.
  - a. The **commitment date for 10 – 14** age groups will be **Saturday, October 31, 2015**.
  - b. The **commitment date for 15 – 18** age groups is the Sunday after the completion of the Nebraska State High School Volleyball Championships (which this year will be **November 15, 2015**).
  - c. Players and coaches should register before attending tryouts. A current 2016 membership card or membership confirmation should be presented at each tryout.
  - d. If a club holds clinics or tryouts and wants it posted on the website, tryout information should be completed and returned to the office prior to the date. There is no fee for reporting or listing your dates. A club does not need to have tryouts.
  - e. Tryouts may not start before 8:00 am. The facility may open one hour prior.
  - f. Commitment forms or letters of intent cannot be signed by players or parents/guardians (and therefore are not binding) until the first tryout/commitment date for a specific age division.
  - g. A sample letter of intent for use by clubs/teams can be found on the Great Plains website in the forms section.
  - h. Clubs do not have to use the form to commit their players, but no other contract/form will be recognized by the region.

#### 4. **PRE-SEASON CLUB DEPOSITS**

Great Plains policy states the Region is not responsible for any financial transactions between a player and a club at any time. If a club chooses to accept a deposit from a player to hold a position in a club, that is a transaction between a parent and the club. Parents should use due diligence in deciding which club is the best for their child before putting down a deposit. Additional club assurances are also not controlled by the Region. (For example, additional practices required before being placed on a team, no prior knowledge of assigned team or coach, etc).

5. **SOLID COLORED UNIFORM REQUIREMENT** – It is required that the Libero and/or his/her teammates shall wear a solid colored uniform top. For further explanation, refer to page 46-47 in the 2015-2017 DCR (rulebook). A module is available on the officials training site at [https://www.volleyballreftraining.com/training\\_materials\\_indoor.php](https://www.volleyballreftraining.com/training_materials_indoor.php)

If there is any doubt regarding the legality of your uniforms, please contact Bill Stanley, the registrar at [registrar@gpvb.org](mailto:registrar@gpvb.org).

A good rule of thumb to use when applying the new rule is:

- a. The rule regarding the contrast between the regular uniform top and the Libero uniform is still the same.
- b. If a team is wearing uniform tops that have multiple colors, then the Libero must wear a solid colored top.
- c. If a team is wearing solid colored uniform tops, then the Libero can either wear a solid colored top or a multi-colored top.

6. **NUMBER PLACEMENT on the JERSEY TOP**. – The rule says the jersey number must be “centered (both horizontally and vertically) on the player’s chest and upper back”. The Region highly recommends NOT placing anything (club name/logo, etc.) above the number on the front of the jersey. This way the number can be placed as high as needed. The back of the jersey can still have a club name or player’s name above the number provided the number is still on the upper back of the jersey.

#### 7. **USA VOLLEYBALL INSURANCE**

One of the benefits of your Great Plains Region/USA Volleyball membership is liability insurance coverage for players and facilities while participating in a sanctioned USAV event. Sanctioned events can include, but are not limited to tryouts, practices, and tournaments. Travel to and from a sanctioned event is also covered. Injuries that occur at sanctioned events are covered by a **secondary sports accident policy**. This policy normally covers additional costs related to the injury that are not covered by your primary insurance coverage. Incident report forms and medical claim forms are posted on the Juniors Forms page of the Great Plains Region website. These forms need to be completed by the club director or tournament director at the time of the incident. Only registered members are covered by these insurance policies.

#### 8. **SANCTIONED EVENTS**

Any event may be sanctioned by the Great Plains region. This includes open gyms, clinics, practices, and tournaments. In order for your event to be sanctioned, **ALL** participants **MUST** be registered with the region or a region of USA Volleyball. The Great Plains Region must also **KNOW** of this event. See the Great Plains Region handbook for more information.

- a. For insurance purposes, all facilities used by a club/team for practice, open gym, clinics must be listed on the club profile form.

- b. Tournaments in the Great Plains Region may not start before 8:00 am and must end by 8:30 pm.
- c. There is a section on the website for clubs and facilities to list pre-season clinics, open gyms and tryouts.

## 9. PRESEASON CLINIC MEMBERSHIP REGISTRATION

As long as you have completed your online registration application, you are not required to pay your region membership before tryouts/commitment date. You may print your registration confirmation to take to clinics or tryouts/commitment date. Once you have been selected for a team, you will then log back into your account and pay for the membership. You can also go back to your main info tab and select your club name if you initially chose 'undecided'. You may still pay for the membership when you register. All refund policies are still in effect.

- a. If a member realizes they cannot begin the season, a refund may be requested by using a form on the Great Plains website under the General Information tab. Requests for refunds must be made by December 31. Requests for refunds after December 31 may be granted, if requested within 30 days of membership activation.
- b. Any registered player that has participated in practices is not eligible for a refund even though they were not able to play during the season.
- c. The entire refund policy can be found on the Great Plains website under the General Information tab.

## 10. CLUB AFFILIATION TERM

Club affiliation for the current season begins when the player signs a letter of intent or commits to a club and ends after the last day of competition for that age division at the USA Volleyball Girl's Junior National Championships. Membership with the region remains through the end of October of the current season.

## 11. COACH AND TEAM OFFICIATING REQUIREMENTS

- a. For all Great Plains sanctioned tournaments, a **rostered adult** (coach, other rostered adult member or USAV certified referee) **must be the R1 or R2** on every match.
  - i. If the rostered adult is the R1, then a player may assist in other roles.
  - ii. If the rostered adult wants to be the R2, a player may be the R1.
- b. Each team registered in the Great Plains Region will be required to have **two players that are certified as junior referees and two players certified as junior scorers**.
  - i. Information will be sent out by November 1<sup>st</sup> with player certification requirements.
  - ii. There is an option to 'test out' of specific modules, ie, R1, assistant scorer, etc.
  - iii. It is the responsibility of club directors and coaches to ensure players have completed their officiating requirements.
  - iv. Only players that have completed their certification, and are noted as such on the roster, should officiate in those roles.
  - v. It is advisable to complete your officiating requirements as soon as a player is registered and the information is disseminated. It is highly recommended that you do not wait until the holiday break to complete your requirements.
- c. **Coach** officiating requirements will be available approximately November 1. Excellent videos and other information for training your players on how to officiate can be found on [www.volleyballreftraining.com](http://www.volleyballreftraining.com)

## 12. TEAM NAME REQUIREMENTS

When deciding on your team name for this season, you must include the following minimum information in the team name. Club Name and Age Level. If the team rank is used in the team

name, it must match the team rank in the team code. Example: Club Name 14-2 (or 142). You may include other identifiers in the name (i.e., coach's name, team name, etc.) if you want.

- a. If a club has a considerable number of teams, the club director can contact Bill Stanley, the registrar, to assist in setting up the team names and team codes. Just send an email with the team names and the respective team rank.
- b. Team names cannot change after January 1, 2016.

### 13. REGISTRATION

- a. The start date for the USA Volleyball season is September 1. When you register, you will be able to print your membership card once the membership is activated. Activation is immediate if using a credit card. When paying by cash or check, the membership will not be activated until the money is received. Make sure to print this card or membership confirmation if you are attending tryouts. Memberships expire on October 31 (of the following year), regardless of when you registered for the current season.
- b. ALL individuals are required to register and pay their membership fees directly to the Great Plains Region office. This includes players, coaches, chaperones, club directors & officials. Checks will not be accepted from clubs to pay for multiple player or coach registrations. There are no papers to print or send to the office. If a check is mailed for an individual's membership, the check should include the member's name in the memo section.
- c. The Region is still offering the **8 & under membership for free**.
- d. During the registration process, each individual has the ability to opt out of receiving emails or mailings from the Great Plains Region, USA Volleyball and/or third parties. If an individual chooses not to receive these emails or mailings, they may not be informed of important region or USAV information.
- e. All coaches (regardless of age) are required to sign the National Club Personnel Code of Ethics form when registering. This signature will be processed electronically in the same way as your signature for the Waiver and Release of Liability.
- f. All signatures required for a background screening are processed electronically. If a background screening has lapsed, each member who requires a background screening will be asked when applying for membership to complete the background screening application. The background screening process will begin as soon as the membership is paid and activated.

### 14. CLUB DIRECTOR ACCESS

- a. Club applications are due prior to the start of each year. In order for a club director to gain access to their club administration, they must be registered with the region and have turned in their club application/profile for the current season. If a previous club director is not registered by October 31, 2015 or has not turned in their Club Application for the current season, club administrator access will be disabled.
- b. Tryout information can be included on the Club Application.
- c. Club directors must have a current membership and must submit a completed Club Profile form before club director administrative access can be granted.
- d. The club director access function in the online database allows the club director/administrator to view information about each individual in their club; i.e., address, phone numbers, birth date, etc. The system also has the capability of storing uniform sizes, athletic abilities, etc., for each player and will allow the club director/administrator to send group or individual emails to members.
- e. After coaches and players have registered and the registration fee has been paid, and the membership has been activated, club directors/administrators can build team rosters from

their club's paid members. A club administrator can also view unpaid memberships (when a member has registered for their club, but the fee has not yet been received). Club directors/administrators can move players from one roster to another for different tournaments.

- f. Once the club director's membership is active, a certificate of insurance for your club will be sent. If the practice/tournament facility you use requires a separate certificate, you need to request the certificate from the office using the Insurance Certificate Form on the Juniors Forms page of the website. Do not make a copy of your certificate. The certificate must be sent directly from the office to the facility.
- g. It is imperative that all coach's information in the on-line database is current. The region office uses the system to send out information emails to specific groups of members.

## 15. COACH REQUIREMENTS

- a. All adult coaches for junior teams must have a current membership and a current background screening before they can coach at any practice, tryout or clinic.
- b. All coaches must be IMPACT certified before they are eligible to coach.
  - i. All junior age coaches must be IMPACT certified before they are eligible to coach
  - ii. A junior age coach must have an eligible adult coach on the bench at all times.
  - iii. If a junior age coach turns 18 at sometime during the season, all of the coach requirements (including background screening) must be fulfilled.
- c. An IMPACT schedule will be posted to the Great Plains website. A limited number of in-person region IMPACT clinics will be held this year. **Plan accordingly!**
  - i. If a coach needs an IMPACT clinic and one is not scheduled in the region, USA Volleyball offers IMPACT webinars. Contact the Great Plains Region office for further information or see the education tab on the USA Volleyball website ([www.usavolleyball.org](http://www.usavolleyball.org)).
- d. All coaches must meet **officiating requirements** each year. These requirements may include attendance at officiating and scoring clinics and/or passing scores on exams. Coaches officiating requirements will be sent approximately November 1.
- e. Eligible coaches must wear their name badge at all times when their team is playing at a tournament.

## 16. WAIVERS

An Age Waiver can be considered if a player is one age division too old and a team would not have enough players, since if they live in an area of the state with a limited player base. A player that has been granted an age waiver may not play on a team competing in a division in which the player would normally be too old in any competition leading to the USAV Junior National Championships. Age waivers are not 'skill' waivers.

- a. The region allows SAME GRADE waivers for any player in the region who falls in the 15 and under age category but is still in 8<sup>th</sup> grade. All other waiver restrictions are the same as previous years. No waived players are allowed to play in Gold tournaments.
  - a. If a team of players, all from the same grade, want to play together, but do not all qualify for the same age definition, a same grade waiver form must be completed.
- b. A waiver form must be completed for ALL waived (same grade or older age) players.
- c. Waivered players must be added to a team's roster by the region. Uniform numbers are required to add a player to a roster.
- d. In most cases, only 3 or fewer waived players are allowed on one team.
- e. Waivered players are not allowed to play in national events.
- f. Eligibility for tournaments in other regions is at the discretion of the tournament director according to the policies of the sanctioning RVA.



## 17. TOURNAMENT INFORMATION

A current list of all qualifier and National Championship dates is posted on the Great Plains website tournament schedule page.

- a. Tournament directors must be registered members before tournament applications will be accepted. All tournament staff and personnel must be registered members.
- b. Deadline to request tournament dates is **Monday, September 28**.
  - i. Tournament requests turned in before the deadline require a \$10 application fee.
  - ii. Tournament requests turned in after the deadline require a \$25 fee.
  - iii. Further information is available in the Tournament Directors pre-season letter.
- c. All **GOLD** tournaments will have region assigned **paid referees**, unless the tournament requests not to have referees. The price per tournament does not change if paid referees are not used. Tournaments not using referees will be noted in advance on the printable tournament schedule.
- d. Some tournaments will charge an **admission fee**. If a tournament charges an admission fee, the fee must be stated on the tournament sanction request form when the tournament is sanctioned. The admission fee will be noted on the tournament schedule.

## 18. REGIONAL TOURNAMENT

The **2016 Great Plains Regional Tournament** is open to all teams. The tournament will have Gold, Silver and Bronze divisions. The tournament will be held on **Saturday, May 7 for 10's – 14's** and on **Sunday, May 8 for 15's – 18's**. The deadline to register is Friday, April 15. The entry fee is **\$220 for Gold** and **\$150 for Silver and Bronze**. Silver and Bronze divisions will use the Silver division format.

## 19. BID TOURNAMENT and TEAMS PLAYING at NATIONALS

- a. 18s Bid Tournament
  - i. The Great Plains Bid Tournament for the 18s Divisions (only) will be **Sunday, March 13**.
  - ii. The deadline to enter this tournament is **Friday, February 26**
  - iii. All teams are eligible to register for the tournament. However, only the eight highest ranked teams in the Region that have registered for the Bid Tournament will be selected to play in the Great Plains Bid tournament.
  - iv. The eight teams will be selected based on the region rankings on the Wednesday (**March 2**) following the Friday bid tournament deadline.
  - v. Teams selected to play in the bid tournament must complete all of the JNC paperwork on-line with AES and must submit copies (along with your check made payable to USAV JNC for the entire entry fee) to the region office by the following Friday (March 11) after the team is notified.
  - vi. Entry fee for this tournament will be **\$220**.
- b. 12-17 Bids
  - i. The Great Plains Bid tournament (qualification for the region's allotted bids at the USA Volleyball National Championships) for the 12-17s divisions will be held on **Saturday, April 23** for 12's – 14's and **Sunday, April 24** for 15's – 17's.
  - ii. The deadline to enter this tournament is **Friday, April 8**.
  - iii. All teams are eligible to register for the tournament. However, only the eight highest ranked teams in the Region that have registered for the Bid Tournament will be selected to play in the Great Plains Bid tournament.
  - iv. The eight teams will be selected based on the region rankings on the Wednesday (**April 13**) following the Friday bid tournament deadline.

- v. Teams selected to play in the bid tournament must complete all of the JNC paperwork on-line with AES and must submit copies (along with your check made payable to USAV JNC for the entire entry fee) to the region office by the following Friday (April 22, 2016) after the team is notified.
- vi. Entry fee for this tournament is **\$220**.
- c. The bid tournaments format is double elimination.
- d. **Teams that qualify for the USA Junior National Championships** (whether through the region bid tournament or at a USAV National Qualifier) may receive some reimbursement from the region per the team participation policy. A specific amount has been budgeted. The exact amount each team will receive will be determined based on the total number of teams that qualify. Reimbursements will be sent at the conclusion of the National Championships.
- e. Teams that participate in the Great Plains bid tournament must be prepared to accept a bid if they should win or are next in line to receive a 'trickle down' bid. If a team does not accept the bid and does not play in the division in which it won the bid, each individual member of that team is subject to the same sanctions as per the USAV National Bid Qualifier Manual (regardless of the club/team affiliation for the next year).

## 20. **ONLINE TOURNAMENT ENTRY SYSTEM (OTES)**

The tournament entry system is used by all teams to enter any sanctioned tournament within the region.

- a. For a team to be accepted into tournaments, a club director must:
  - i. enter club and team information in OTES (see instructions on Tournament Schedule page). A team rep must be added to each team before teams can be entered into tournaments.
  - ii. enter teams into tournament.
  - iii. build a roster in the membership database (Webpoint)
    - i. Uniform numbers are required when adding a player to a roster.
  - iv. contact the Region Tournament Coordinator to request team approval.

Use of this system allows viewing of currently accepted teams in each tournament. There is no additional cost to tournament directors or teams for use of this system. OTES will also allow tournament directors to send group emails to all teams entered. All tournament results are entered online by the tournament director.

All tournaments in the region will use the same format; i.e., same warm-up procedures, same coin toss procedures, same playing schedule, etc. All tournament rosters must be printed from the online membership database (webpoint). No other tournament rosters will be accepted at tournaments.

## 21. **FORMS** (See the website for copies of all forms.)

### a. **Club Profile Form**

- i. Must be completed before a club is listed as an approved club on the website.
- ii. Is used to assist parents looking for information about a club.
- iii. Is used to send a club's certificate of insurance
- iv. Is used to sanction all practices

### b. **Certificate of Insurance Request**

- i. A separate request must be made for each facility used for practices, clinics, tournaments, etc. Photocopies of the club's insurance certificate are not allowed.